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Annexure - II

DIRECTORATE OF EDUCATION, DELHI
(PLANNING BRANCH)

P.A.E. D.D./2009-V/D, N/87/ 3087

Dated 22nd April, 1987.

The Manager,
Apex Public School,
Sant Nagar,
Burari,
Delhi.

Sub: Grant of recognition to the school from class Ist to VIII (without aid) w.c.f. academic session 1986-87.

Ref. With reference to your application on the subject noted above, I am directed to grant recognition to your school from class Ist to VIII (without Aided) w.c.f. 1986-87 session subject to the fulfilment of the following terms and conditions:-

1. That the school shall abide by the provisions of Delhi School Education Act & Rules, 1973 framed thereunder as well as the instructions issued from time to time.
2. That the school shall admit students without any discrimination of caste and creed and preference shall be given to the students of Burari.
3. That the school shall appoint full time qualified and eligible staff for all the classes of the school as per the present norms of the department.
4. That the school shall equip the Science Lab. as per the norms of the department and suitable facilities for practical work shall be provided to the students.
5. That a proper library shall be established and facilities for reading room shall also be made available for students as well as teachers. Books as per the ratio of 10 books per student may be added and facilities of reading room may also be provided.
6. That adequate sports materials shall be purchased and made available to the students.
7. That the school shall strictly abide by the provisions of Delhi School Education Act & Rules, 1973.

C.M.D..p/2.

Dr. J. J. Mathur



8. That the enrolment in each section shall not exceed the number of students calculated 512 sq.ft. per students for the available floor area of the class room and the school shall provide adequate and sufficient accommodation as per the norms of the Directorate of Education Delhi in each class. Number of the existing sections should not exceed the number of the class rooms of proper size in the school.
9. That the school shall not run any pre-primary and un-recognised classes or any other activities within the school premises and all the recognised classes shall be run at one place. Nursery classes be removed from the premises of the school. If any, the branch of this school shall be run under the banner of the recognised school.
10. That scheme of management shall be got approved from the Department immediately.
11. That admission in all the classes may be restricted to avoid over crowding.
12. That the school shall discontinue with the services of unqualified and over-aged staff, if any, immediately.
13. and
That the service contract between the management/the employees shall be executed immediately.
14. That all the facilities prescribed under Rule 50 and 51 of the DSER, 1973 shall be made available to the students. Provisions of Rules 6, 7 and 9 be strictly observed.
15. That the arrangement of good drinking water shall be made available to all the students as well as to the teachers and sanitary facilities shall also be provided to the students, adequately.
16. That the management of the school shall create a Reserve Fund of Rs. 5000/- (Rupees Five Thousand only) in a joint account in the name of the Director of Education and the Manager of the school in any scheduled bank within a month.
17. That the violation of any instructions/orders/conditions/rules and regulations of the department shall lead to the withdrawal of recognition of the school.

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Darshini Mathur



:- 3 :-

- 18. That the school society shall apply for the allotment of land and will construct the building as per the specifications of the Directorate of Education, Delhi.
- 19. That a report about the fulfilment of the above conditions giving the extent to which each condition is fulfilled shall be sent to the Education Officer every six month.

[Handwritten signature]

Yours faithfully,

[Handwritten signature]

(Dr. K. S. Bhandari)

Adl. Director of Education (Schools)
Delhi 22/4/87

No. P.E. E/Zone-V/D.N./973088 Dated the 22nd April, 1987
40 3095

cc / forwarded to the :-

- 1. D. (Distt. North).
- 2. Education Officer, Zone-V
- 3. D. (C.I)
- 4. D. (Act)
- 5. D. (Stat. Unit)
- 6. Master file (Ply. Branch).
- 7. A.P. Public School, Sant Vihar, Surari, Delhi.

[Handwritten signature]

(Dr. K. S. Bhandari)

Adl. Director of Education (Schools)
Delhi. 22/4/87

[Handwritten signature]



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Directorate of Education, Delhi.

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No.F.D.Zone M(Distt.North)/2381

Dated:5th Oct., '89.

To

The Manager,
Apex Public School,
Sant Nagar, Burari, Delhi - 110009.

Subject: Upgradation of the School from Middle to Secondary
Stage with effect from academic session 1988-89
(without aid).

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Sir,

In continuation of letter No.F.D.Zone II(Distt.North)/
727, dated 1.6.1989, of the Office of the Deputy Director of
Education (Distt.North), Lucknow Road, Timarpur, Delhi, I am
directed to convey the approval of the Director of Education,
Delhi, for the upgradation of the existing middle school
to secondary school level (without aid) with effect from
the academic session 1988-89 instead of 1989-90, subject to
the fulfilment of the terms and conditions mentioned in
letter No.F.D.Zone II(Distt.North)/727, dated 1.6.1989.

Yours faithfully,

(Signature)
(S.K. SHUKLA)

Adl. Director of Education(Schools), Delhi.

No.F.D.Zone II (Distt.North)/2381-90 Dated:5th Oct.,1989.

Copy to:-

- 1. JDE(Plg).
- 2. E.D.Zone-M.
- 3. DOE(CW).
- 4. DOE(Act).
- 5. R.O.(Stat.Unit).
- 6. Secretary to EC(Edn).
- 7. Secretary, CBSE, 2/42, Sant Vihar, Ansari Road, Darya Ganj,
New Delhi, for affiliation purposes.
- 8. Adl. DE(Sch).
- 9. Muster File/Correspond file.

(S.K. SHUKLA)

Adl. Director of Education (Schools), Delhi.

(Signature)



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OFFICE OF THE DEPUTY DIRECTOR OF EDUCATION
Distt. North, Lucknow Road, Delhi

No. F.D. Zone 5 (Distt. North) / 484

Dated: 13/2/90

To,

The Manager,
Apex Public School,
Apex Avenue,
Sant Nagar,
Delhi - 110009

Sub: Upgradation of school from Secondary to Sr. Secondary stage with effect from academic session 1990-91 (without aid)

Sir,

With reference to your application on the subject cited above, I am directed to convey the approval of the Director of Education, Delhi for the upgradation of the existing Secondary School to Sr. Secondary School level without aid in all three streams, Science, Commerce and the Humanities w.e.f. 1990-91 to the fulfilment of the following terms & conditions:-

1. That the school shall abide by the provision of DSEA & Rs. 1973 framed thereunder as well as the instructions issued from time to time.
2. That the school shall admit students without any discrimination of caste & creed.
3. That the school shall meet the additional liability of Sr. Secondary classes.
4. That a proper library shall be established and facilities for reading room shall also be made available for students as well as teachers, Books as per the ratio of 10 books per student shall be purchased and made available to the students.
5. That adequate sports material shall be purchased and made available to the students.
6. That the school shall strictly abide by the provision of section 10(1) of the DSEA & Rs. 1973.
7. That the school shall not run any unrecognised classes or other activities within the school premises. Only the recognised classes shall be run at one place.
8. That the school shall dispense with the service of unqualified and over-aged staff, if any, immediately.
9. That the service contract between the management and the staff shall be executed immediately.
10. Fresh Health Certificate from MCD be obtained and produced to D.O. for verification.
11. The Management Committee shall regulate the functioning of School strictly, in accordance with the provisions of DSEA, 1973.
12. Managing Committee of the school shall submit a report for the future academic session without prior Edn. which is a mandatory requirement of Section 17 of DSEA, 1973.

Drochi J. Nathan



13. That all facilities prescribed under rule 50 & 51 of the DSER, 1973 shall be made available to the students.
14. Proof to the effect that qualified staff has been appointed as per R.Rs. be provided for the verification of E.O.
15. That staff has been paid all arrears and being paid as Fourth Pay Commission. Proof be given to E.C. for verification.
16. That the arrangements for good drinking water shall be made available to all the students as well as to the teachers & sanitary facilities shall also be provided to the students adequately. Health Certificate may be obtained from the local body within a month.
17. That the school shall comply with the norms of the CBSE for affiliation for examination purposes.
18. Medical facilities/leave, LTC, bonus, Teaching Allowances CPF etc. be paid since recognition of school.
19. Provident Fund Register be maintained and cash-book be completed and shown to EO of the Zone concerned for verification from time to time.
20. That the management of the School shall create a Reserve Fund of Rs.15,000/-.
21. That the violation of any instructions/conditions/rules & regulation of the department shall lead to the withdrawal of recognition of the school.
22. That report about the fulfilment of the above conditions shall be sent to the E.O. every six month.

Yours faithfully,

Ms. Usha Sharma

(Ms. USHA SHARMA)

DEPUTY DIRECTOR OF EDUCATION (NORTH) DELHI

Dated: 21/10

No.F.D. 2-5/Distt.North/485-93

Copy to:-

1. JDE (P)
2. E.O. Zone-5
3. DDE (C)
4. DDE (ACT)
5. R.O. (Stat. Unit)
6. Secretary to EC (Ec)
7. Secretary, CBSE, 2/42, Sant Vihar, Ansari Road, Daryaganj New Delhi for affiliation purposes. B. Addl. DE (S)
8. Master file/concerned file.

Ms. Usha Sharma

(Ms. USHA SHARMA)

DEPUTY DIRECTOR OF EDUCATION (NORTH) DELHI

Darshini Jaiswal

